

English Version

Coeducation Policy

Horizon Private School - American Branch

Document Control

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Policy Purpose and Philosophy

At Horizon Private School (HPSB), our mission—"Every Child Known, Every Child Valued, Every Child Prepared"—extends to the structure of our learning environment. We operate as a **Coeducational School**, believing that a mixed-gender environment best prepares our learners for university, the workplace, and the global community.

However, our "Warm Authority" approach requires that we balance this openness with deep respect for cultural values, modesty, and individual privacy. This policy establishes the framework for our coeducational model while ensuring strict compliance with ADEK

regulations regarding specific spaces, staffing, and activities.

Scope and Application

This policy applies to:

- **All Learners:** From Pre-KG through Grade 12.
- **All Spaces:** Learning environments, buses, sports facilities, and common areas.
- **All Staff:** Including third-party providers (transportation, cleaning, nursing).

Legal Framework and Compliance

This policy is drafted in strict accordance with:

ADEK School Coeducation Policy (Version 1.1, Sept 2024).

- **ADEK Private Schools' Design Guidelines.**
- **HPSB Unified Brand & Communication Guide** (Cultural Consideration).

Definitions

- **Coeducational:** Having learners of both genders interacting in a defined space.
- **Single-Gendered (SG):** Having learners of only one gender in a defined space.
- **Cycle 1:** For the purpose of gender separation in this policy, HPSB aligns with the ADEK allowance for coeducation up to and including Grade 4 (Year 5).
- **Modesty:** The cultural and behavioral expectation of privacy, particularly regarding dress and changing facilities.
- **Section:** An administrative grouping of learners (e.g., by grade, class, or bus).

Roles and Responsibilities

The Principal

- Ensures the school's Coeducational status is clearly published on the website and registration forms.
- Ensures no unauthorized changes to gender status (e.g., converting a grade to single-gender) occur without ADEK approval and clear communication with families.

Operations Officer

- Maintains strictly separated signage and access for gender-specific facilities (prayer rooms, changing rooms).
- Oversees third-party staff (cleaning, transport) to ensure gender-compliant deployment.

Teaching Staff

- Models appropriate professional boundaries and respect in mixed-gender settings.
- Enforces separation protocols strictly during PE, Swimming, and Prayer times.

Policy Statements and Procedures

Academic Gender Status

- **Authorized Status:** Horizon Private School - American Branch is authorized as a **Coeducational School**.
- **Publication:** This status, including any variations by grade or cycle, is published on the school website and student registration forms.
- **Cycle 1 Flexibility:** Regardless of overall status, the school is authorized to be coeducational up to and including Grade 4/Year 5.
- **Conversion Approval:** HPSB will not change the gender status of the whole school or a specific cycle without prior ADEK approval, which includes providing proof of consent from more than 50% of parents.

Physical Education (PE) and Swimming

While we are a coeducational school, Physical Education requires specific modesty and regulatory adherence:

- **Grade 5/Year 6 and Above (Mandatory Separation):** Learners **must** be separated by gender for all PE and Swimming lessons. For these grades, Teachers/Coaches must match the gender of the learners.
- **Cycle 1 Coeducational PE:** HPSB may apply for exceptional approval from ADEK to run coeducational PE classes for Grade 4/Year 5 and below.
- **Cycle 1 Coeducational Swimming:** Coeducational swimming is permitted until Grade 4/Year 5 only for schools with separate changing rooms and is contingent on ADEK approval.
- **Instructor Gender (Cycle 1):** In any coeducational swimming section (PKG to Grade 4), the teacher/adult must be female.
- **Non-Consenting Students:** For swimming or coeducational physical activities, HPSB will provide alternative arrangements (e.g., dryland exercises or screens) for students of non-consenting parents.

Staffing Restrictions and Nursing

- **Kindergarten (KG):** All class teachers and teaching support staff in KG shall be female only.
- **Nurse Staffing:** HPSB employs female nurses as a minimum; however, additional male

nurses may be employed to cater to male students.

- **Gender-Specific Treatment (G1/Y2 and Above):** While it is preferable for students in Grade 1/Year 2 and above to be treated by a nurse of the same gender, if this is not possible due to an emergency, the student is entitled to request the presence of a third-party adult of the same gender.
- **Clinic Facilities:** Where the school employs both a male and female nurse, two separate care spaces shall be provided within the clinic for each gender.

Operational Staff (Cleaners & Transport)

Bus Supervisors: A female bus supervisor is required for all classes in Grade 4/Year 5 and below, and for any coeducational or female sections in Grade 5/Year 6 and above.

Cleaners:

- For Grade 4 and below, cleaners shall be female.
- For Grade 5 and above, staff gender must align with the gender of the toilets, changing rooms, and prayer rooms being cleaned.
- If cleaning occurs outside of working hours by a staff member of the opposite gender, clear visible signage/notification is required.

Monitoring, Review, and Communication

- **Partnership with Families:** Any potential change to our coeducational status (temporary or permanent) requires transparent communication and majority consent from families, as per ADEK regulations.
- **Review:** The Operations Team reviews facility usage and staffing rosters annually to ensure compliance.

References and Related Documents

- **External (ADEK):**
 - [ADEK School Coeducation Policy \(v1.1, Sept 2024\).](#)
 - ADEK Private Schools' Design Guidelines.
 - Federal Decree Law No. (31) of 2021 (Crimes and Penalties).
- **Internal (HPSB):**
 - [HPSB Brand Guide: Unified Brand & Communication Guide \(HPSB-001\).](#)