

The registration of a student in the school will be complete only upon receipt of the following documents:

Applicants Transferring from Outside UAE

PHOTOS:

- 6 recent, passport size, colored photographs of the applicant are required.

UAE Family Book

- Copy of UAE Family book for UAE Nationals only

PASSPORT COPIES:

- Original valid passport of student + photocopy
 - Photocopy of valid residency visa for Non UAE Nationals
 - Original valid passport of father + photocopy
 - Photocopy of valid residency visa for Non UAE Nationals
- ❖ If the residence visa in either case is still being processed, then the passport copy must show the immigration entry stamp.

BIRTH CERTIFICATE:

- Original birth Certificate + photocopy
- ❖ If the birth certificate is issued in the UAE, GCC countries, USA, Canada, Australia, or West European Countries, then attestation is not required.
- ❖ If the birth certificate is issued in a country other than the above, the student's original birth certificate should be attested by the Ministry of Foreign Affairs and the Embassy of UAE in that country.
- ❖ The birth certificate should be either in English or Arabic. If not, then it should be legally translated.

SCHOOL REPORT & TRANSFER CERTIFICATE

- Original final school report of previous class attested from the country of issuance by the Ministry of Education, Ministry of Foreign Affairs and UAE Embassy (To be submitted before 1st day of school)
 - School transfer certificate from previous school attested from the country of issuance by the Ministry of Education, Ministry of Foreign Affairs and UAE Embassy. (see Sample letter)
- ❖ For GCC nationals, the transfer certificate should be attested by the Ministry of Education only.
- ❖ If the School Report and Transfer Certificate are issued in Canada, USA, Australia or West European Countries, then attestation is not required.
- ❖ If the School Report and Transfer Certificate are issued in a country other than the above, then it should be attested as stated above.
- The student will not be officially registered unless all documents required are submitted
- Arabic or English are the two official languages accepted in official documents, otherwise documents must be translated by a legal translator in UAE and authenticated.
- Parents of new applicants who work at the government sector (Arabs only) must fill out another form on registration and hand it in person at the registrar office.

COPY OF VACCINATION RECORD